

Rules for the Use of Accessible Workstations

The Main Library and Branch Library of the Bonn University and State Library each now offers accessible workstations. These workstations are intended for both students and staff at the University of Bonn as well as external users. Please note that requests from University of Bonn students take priority.

Advance reservation by phone or email is required to use the workstations.

- Main Library: <u>lesesaal@ulb.uni-bonn.de</u> or +49 228/73-7214
- MNL Branch Library: benutzungmnl@ulb.uni-bonn.de or +49 228/73-3405

Please provide the following information at the time of reservation:

- Your user number
- Planned length of use
- Whether support persons without a library ID of their own will be accompanying you.

In the Main Library, the workstations may be used for up to eight hours at a time. In the MNL Branch Library, usage times are limited by the opening hours of the Media Center. Please submit your reservation request to the help desk in the reading room of the Main Library or the Media Center of the MNL Branch Library. The workstation in the reading room of the Main Library is not publicly accessible and must first be unlocked.

Water in sealable containers may be consumed while using the workstation. No other food or drink are allowed. Please work quietly so as not to disrupt other visitors as they study. This applies in particular in the reading room of the Main Library. USB ports are available to connect your own headphones or headset.

The workstations are set up to accommodate group work with other students. Please note that in the Main Library, up to four persons can work at the workstation. In the MNL Branch Library, there is only room for two persons.

All workstation devices should be switched off after use. In the Main Library, please inform the staff at the reading room help desk that you are finished so that they can lock the room.